



Guest Host Packet

Welcome

Welcome to FPM Play! Thank you for agreeing to be a guest host on our podcast. We are excited to have you and look forward to having fun recording the show. Being a guest on the show is exciting and nerve wracking at the same time. The team at FPM Play has put together this handy guide to help make your experience as smooth and fun as possible. We have been producing the show for over two years and have picked up some good experience along the way. If you have any questions please feel free to contact us at any time.

What to Expect

The team at FPM Play will send you a Show Packet prior to the recording of your specific episode. The Show Packet will outline the flow of the episode and conversation topics. It will let you know what segments will be on your episode and confirm which ones you will be participating in. Look later in the guide for an explanation of each segment and how to prepare for those specific segments.

There are two ways you will be joining us on the show. You will either be in studio with us or remote via Skype, FaceTime or phone. Once we start recording just relax and enjoy the conversation as if everyone is all together. It should feel like you are hanging out with friends talking about all your favorite things. The key to making sure the show and the conversation flows is to prepare for your show's segments and topic. The following sections will give you guidance on how to best prepare.

How to Prepare

Here are some tips on how to best prepare for your episode.

- **Research:** Even if you know a lot about the episode topic, such as Transformers, it still helps to do some research. This allows you to double check your knowledge so you can state them as fact on the show and will also give you an opportunity to find interesting facts and information that you can add to the conversation.
- **Write Notes:** Once you get into the show its very easy to lose train of thought and forget what you were planning on saying. The best thing to do is write notes and bring them with you. That way you can make sure you say everything that you had prepared to say.
- **Ask Questions:** Feel free to ask us questions if you have any doubts or if you have any ideas to help improve the show.

How to Prepare – *In Studio*

These tips are specific to being in studio.

- **Bring Headphones:** Bring a comfortable pair of headphones. We have extra pairs but your own personal headphones will always feel more comfortable and make you feel more comfortable.

- **Bring a Water Bottle:** The more you talk, the thirstier you will be. Have some water handy. Any other drink will produce unwanted noises when you talk into the microphone.
- **Bring Your Notebook:** If you prepared all week and took notes do not forget to bring them.
- **Get Comfortable:** Test your microphone and make sure its set to your liking. Once we start you must talk directly into the microphone without touching it. Have your water and notes accessible so that they are not a distraction while recording.

How to Prepare – *Joining Remotely*

These tips are specific to joining remotely. The in studio tips will still help.

- **Use Skype or FaceTime:** You can join us remotely via Skype, FaceTime or phone but phone should be the last option. Phone audio quality is not ideal for you or us.
- **Test Your Connection:** If you are joining us via Skype or FaceTime make sure you test the connection prior to the day of your episode recording.
- **Bring Your Notebook:** If you prepared all week and took notes do not forget to bring them.

Tips and Things to Remember

Here are some tips and things to remember while recording.

- **No extra noise:** The microphones do a good job of picking up sound. Do not touch them while we are recording and do not tap on the table. All of those noises can be picked up and are distracting. If you are joining us remotely find a quiet room to sit in.
- **Relax:** Relax and have fun. Say what's on your mind. It's not live so we can edit anything out if you feel like you messed up.
- **Be Respectful:** Listen to everyone's comments and do not talk over anyone. Everyone gets a chance to talk and will be heard
- **Talk In Complete Sentences:** One word answers do not work well on the show. Make sure you use complete sentences to express your opinions.

Show Sign-Off

We try to have fun with our show sign-offs. We make up something crazy and funny to say as to why you are leaving and where you are going next. Try to think of your sign-off before you start to record your episode. Here are some examples:

- "My name is Jack and I am leaving on a jet plane to the moon. See ya everybody!"
- "Bye everyone! This is Sam and I have to hurry out the door and catch my bus to Avengers Tower."
- "This is Kevin. Thanks for listening to the show. I have to leave because I have to get ready to play in the Super Bowl."

Show Segments

We have had potential guest hosts choose not to come on the show because they felt like they did not know how to properly contribute to the conversation. The following Show Segment Guide will explain each segment and give pointers on how you can participate.

FPM Play Trivia

Hosts are challenged with three trivia questions that relate to the main review topic or about general pop culture. As a guest host you will help answer questions either as a team or individually. There is no preparation recommended.

Frenemy

All hosts are asked to pick one "Frenemy" (friend/enemy). A Frenemy is something that you like and don't like at the same time. The pick will relate to the main topic or be anything the host chooses.

All show hosts will be asked what their "Frenemy" pick is and why. Check your show packet to see if you will be participating in the Frenemy segment so you can prepare ahead of time.

Examples:

- A song that you cannot get out of your head
- An experience that was exciting and terrifying at the same time

Check It Out

In the "Check It Out" segment hosts talk about something that they have experienced recently and think that others should too. Pick one thing that you have been excited about recently. This will make it easy to talk about.

All hosts will be asked what their "Check It Out" pick is and why. Check your show packet to see if you will be participating in the "Check It Out" segment so you can prepare ahead of time.

Suggestions

- movie
- TV Show
- Video Game
- App
- Recent Experience (i.e. Amusement Park or Museum)
- New Food

Can't Wait

The "Can't Wait" segment is just like "Check It Out" but we only discuss things that have not been released or have not happened yet. Refer to the "Check It Out" guide.

Grudge Match

"Grudge Match" pits two topics or things that are similar against each other to determine which one is better. Each "Grudge Match" consists of three rounds with a different point being discussed each round.

All show hosts will be asked who they think wins the round and why. Check your show packet to see if you will be participating in the "Grudge Match" segment so you can prepare ahead of time.

Pop Culture Math

Nothing is new under the sun. Have you ever heard someone describe a movie by saying, "It's like Ghostbusters but underwater" or something crazy like that? Well "Pop Culture Math" is a trivia segment where the hosts will be presented with a math equation which they will try to figure out what the answer. Clues may be given.

Example: Voltron + Ninjas = ? (Power Rangers is correct)

Heroes & Villains

Each host will be given a topic that relates to the main topic or is recent news. The host must rate it a "Hero" (positive/thumbs up) or a "Villain" (negative/thumbs down) and give a brief reason why. The segment is supposed to be quick and rapid fire with no knowledge of the topics ahead of time.

At the end of the segment we will determine if the heroes or villains came out on top.

News of the Week

"News of The Week" is a simple round table discussion about recent news items. The list of topics will be included in your specific episode packet.

All show hosts will be asked their opinion on the news topic. Check your show packet to see if you will be participating in the "News of the Week" segment so you can prepare ahead of time.

Review of the Week

Every week we try to pick a movie, TV show, video game, book or something else to review. The Review of the Week is the longest segment and usually provides the central theme for each episode. Out of all the segments available this is the one that benefits the most from prior preparation.

Below is an outline of how the segment is organized along with suggestions to help frame your ideas and opinions. This outline is specific to a movie review but can be adjusted for other topics. Your show packet will have the specific outline that you need.

1. Host introduces the Review of the Week
 - a. Host reads details of movie from IMDB
 - b. Sound engineer plays any related trailer or commercial
2. Round Table 01 – General Thoughts
 - a. Overall what do you think of the movie? Was it good, bad, average? Here are some high level suggestions to help with the discussion. Nothing specific.
 - i. Story Flow
 - ii. Characters – Can you relate? Do they have a purpose?
 - iii. Plot Holes (are there any. Save specifics for spoilers)
 - iv. Did you get what you expected?
3. Round Table 02 – One Good Thing
 - a. One thing the movie did well / one thing that you liked. Here are some high level suggestions to help with the discussion. Nothing specific.
 - i. One character (Their story arc, motivations, were they engaging and fun)
 - ii. Story/plot point (Is there an idea or plot point, such as time travel that you liked)
 - iii. Action/set pieces (Is there as specific scene, such as the introduction of Godzilla)
4. Round Table 03 – One Bad Thing
 - a. One thing the movie did not do well / one thing that you did not like. Here are some high level suggestions to help with the discussion. Nothing specific.
 - i. One character (Their story arc, motivations, were they confusing)
 - ii. Story/plot point (Is there an idea or plot point that did not fit or seem out of place)
 - iii. Action/set pieces (Did they come off as boring and stale)
5. Round Table 04 – Rating & Recommendation
 - a. What is your 5 point rating?
 - b. Would you recommend the movie? If so, what ages?

More Talking Point Ideas

- Look for a personal connection
- Did the story give you enough that you think you could predict what happens next for the characters?
- Make sure to reference the characters, locations, settings, timeline and genre in your comments.
- Does the movie feel unique or is it a rehash of something else you have seen?
- What is the main conflict? What is the conflict type?
 - Character vs. Character
 - Character vs. Self
 - Character vs. Nature
 - Character vs. Society

- Character vs. Unknown
- Was the resolution of the story satisfactory? Did it make sense?